

Title	Research Engineer
Vacancy Number	MoT/NRA/SRTAP/99 - 012
Ministry	Ministry of Transport (MoT)
Organization	National Road Authority (NRA)
Project	Sustainable Reform & Technical Assistance Project (SRTAP)
Duty Station	Afghanistan
City	Kabul
Duration	1 Year's With Possibility of Extension
No of Jobs	1
Nationality	Afghan
Sex	Male/Female
Salary Range	According to NTA Salary Scale (C)
Announcing Date	1/March/2020
Closing Date	14/March/2020
Job Type	Engineering
Shift	Full Time
Job Status	Sourcing
Experience	5 Years

Background:

The Ministry of Transport (MoT) is responsible for the planning, monitoring, maintenance and development of the various transport infrastructure projects such as Roads, Bridges, Culverts, Railway and Airport in the government of the Islamic Republic of Afghanistan. Therefore, to enhance the capacity to strengthen its ability to deliver effective, efficient and transparent services in MoT the Human Resource Directorate wishes to recruit the following staff on contract basis from development Budget for the Ministry of Transport.

Scope of Work/Job Summary:

The ANCL is looking for Research Engineer. Under the supervision of Principal Investigator (PI) of the Project, the Research Engineer will be responsible for assisting in the ongoing process of the development of ANCL. The Research Engineer will be also responsible to collect data, literature reviews, prepare technical reports and proposals. He/She should be able to provide technical support for ANCL operations.

Duties & Responsibilities:

- Assist and advise the Project PI to ensure adherence within the MoT rules and regulations governing and develop a motivation, harmonies and productive team environment.
- Ensure project implementation is in adherence to relevant guidelines, procedures and policies.
- Facilitate and maintain a working relationship with the MoT Staff to keep them updated and fully informed regarding project implementation and development.
- Liaise between Ohio University and MoT Staff about activities of the ANCL program activities in the region and provide regular updates on project progress as required
- Support the Public Relations and Communications team through the provision of inputs for public information and publicity products.
- Maintain records, with support of the administrative assistant, on technical and financial aspects of project operation, including monitoring of project activities and their outcomes; as well as minutes, decisions and recommendations of meetings and workshops;
- Design and developing Systems technology for O&M of MoT operations
- Prepare timely and quality project progress and implementation reports for submission to ANCL
- Data collection
- Preparing Technical Reports
- Attending required technical meetings
- Technical support to ANCL Operations
- Conducting research on various testing laboratory related technologies
- Conducting Trainings for technicians and Junior Engineers
- Any other official responsibility assigned by Supervisor(s).

Skills & Competencies:

- Good computer skills in operating MS Windows and MS Office programs.
- Strong communication and interpersonal skills, ability to work with high levels staff and functions within the organization.
- Ability to work independently and as part of a team, accept responsibility, and be extremely discrete with sensitive information.
- Must have the ability to work effectively in a fast-paced, stressful environment. In addition, must be flexible and willing to perform other duties.
- Good working knowledge of English, both written and verbal is essential. Fluent in Dari and Pashto.
- Working knowledge of Civil Engineering Software's
- Highly motivated individual, who demonstrates self-initiative and is able to work under pressure.
- Is able to accept responsibility and manage and mentor a team.
- Highly knowledgeable in the practical application of technical requirements of road and bridge construction projects.
- Experience within the region is highly desirable.
- Able and willing to travel to provinces within Afghanistan, including volatile and insecure areas.
- Motivation/Self Reliance
- Team Work Ability

Job Requirements:

- Bachelor's degree in Geographical or Civil Engineering with 5 years relevant experience.
- Master Degree with 3 years relevant experience.
- 5 years of relevant experience with governmental organizations, Ministries, Independent Directorates, UN Offices or International NGOs.

Required Documents:

- Copy of verified Bachelor Degree by Ministry of Higher Education
- Copy of verified Master degree by Ministry of Higher Education
- Copy of verified Afghan ID Card (Tazkera)
- Copy of verified last Posting Contract
- Certificate's and Appreciation Letter's

Submission Guideline:

Interested candidates are requested to forward their applications and detailed CV to mot.vacancies@gmail.com , kindly indicate the vacancy number (**MoT/NRA/SRTAP/99-012**) and the post title (**Research Engineer**) in the subject line when applying by email. To the **Human Resource Unit – Sustainable Reform and Technical Assistance Project of Ministry of Transport** Kabul Afghanistan.

Office Add: SRTAP Office, NRAP Building, Kabul Jalalabad Road, In front Of KMTC, Ministry Of Transport, Kabul Afghanistan.

Only short-listed candidates will be notified

Announcing Date **01/March/2020**

Closing Date **14/March/2020**